



EASTERN SHIRES  
PURCHASING  
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, Dipl. P.A.,  
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date: 3 October 2023  
My Ref: AP/ESPO  
Please ask for: Anna Poole  
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To: Members of the ESPO Finance and Audit Subcommittee

Dear Member,

### **ESPO FINANCE AND AUDIT SUBCOMMITTEE**

A meeting of the Finance and Audit Subcommittee will be held at on Wednesday, 11 October 2023 at 10.30 am in the Sparkenhoe Committee Room, County Hall, Glenfield.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Anna Poole  
for Consortium Secretary

### **AGENDA**

<u>Item</u>		<u>Pages</u>
1.	Election of Chairman.	
2.	Minutes of the meeting held on 15 February 2023.	(Pages 3 - 6)
3.	Declarations of interest in respect of items on the agenda.	

Democratic Services ◦ Chief Executive's Department ◦ Leicestershire County Council ◦ County Hall  
Glenfield ◦ Leicestershire ◦ LE3 8RA ◦ Tel: 0116 232 3232 ◦ Email: [democracy@leics.gov.uk](mailto:democracy@leics.gov.uk)



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4. To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.
5. External Audit of the 2022/23 Financial Statements. (Pages 7 - 22)
6. Internal Audit Service - Annual Report 2022/23. (Pages 23 - 56)
7. Internal Audit Service - Progress against the 2023/24 Internal Audit Plan. (Pages 57 - 66)
8. 2022/23 Financial Statements and Annual Governance Statement. (Pages 67 - 114)
9. Date of next meeting.
10. Any other items which the Chairman has decided to take as urgent.
11. Exclusion of the Press and Public.  
  
The public are likely to be excluded during consideration of the remaining items in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).
12. Financial Performance Update - Five Months to August 2023. (Pages 115 - 126)
13. Risk Review. (Pages 127 - 144)